



MUHAMMAD SUBUH FOUNDATION

To: National Chairpersons
Fr: Elias Dumit, Chairperson of WSA
Re: Call for nominations for MSF Trustee (to fill a vacated term)
Date: 10/10/2015

MSF is seeking nominees for the position of trustee(s) to its board to fill a vacancy. Nominations may be submitted through a National Chairperson, a Zonal Representative, an MSF trustee or by a member of the Subud World Council. No salary or compensation is paid to trustees, with the exception of airfares and accommodation to its annual meeting.

MSF is searching for a member that has been active in our Subud Association and has worked harmoniously on other boards. MSF has an 'active' board, which means that that a trustee is expected to work on standing committees and perform other tasks that match one's background and experience. The terms of office are staggered and this position would complete the term of the existing trustee.

Along with the member you are nominating please ask him/her for a letter of interest describing the skills and experience that the nominee can bring to MSF as a trustee, the nominee must provide a copy of his/her Curriculum Vitae or Resume describing their professional experience as well as positions held in Subud (preferred qualifications are attached.)

It is expected that a nominee would pretest with a helper "Is it correct for _____ to put my name forward as a trustee for the Muhammad Subuh Foundation at this time?"

Final selection will be based on the information received, personal interviews, MSF and WSA Board recommendations, and guidance from the International Helpers with the candidates. The Chairperson of the WSA appoints the trustee.

The deadline for nominations is 11/15/2015. Please email your nomination, with accompanying material to:

Lucian Parshall, Executive Director
lucian.parshall@mac.com

Cc: Zonal Reps
Attachment



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Preferred Qualification of a MSF Trustee

- Have been an active member in Subud for at least 8 years.
- Have committee or helper experience working effectively, harmoniously, and reliably within our Subud Association.
- Possess an understanding of the function of our international Subud organization.
- Have served on other board of trustees (i.e., have an understanding of the role and responsibility of being a board member.)
- Have sufficient time to devote to MSF work, on average 10 hours a week and be able to attend the MSF annual meeting(s) of about 7-10 days.
- Possess basic English skills, both verbal and written, or access to a (free) translator. Other languages would be desirable.
- Have competency working with email, skype, video conferencing and MS Word or other text compatible software.
- Have no conflict of interest between MSF, WSA, or its partner affiliates that cannot be resolved.
- Have no history of criminal activity.