



**MUHAMMAD SUBUH FOUNDATION
MINUTES OF BOARD MEETINGS**

August 22-29, 2007

During the Compact Meetings in Ascot, U.K.

Minutes prepared by Olvia Reksodipoetro & Simone Paige

Trustees:	Ismana Haryono	(IH)
	Simone Paige	(SP)
	Olvia Reksodipoetro	(OR)
	Osanna Vaughn	(OV)
	Muchar Martins	(MM) starting on 29th August 2007
Apologies:	Rohana Mitchell	(RM)
	Leonard van Willenswaard	(LVW)
	Wayne Lerrigo	(WL)
	Rusdi Bustillo	(RB)

DAY 1 – Wednesday, 22nd August 2007

1. Cooperation between WSA/WSC and MSF

Discussion with Osanna on cooperation between WSA and MSF during which Osanna suggested that MSF Trustees attend all WSC meetings.

Further suggestion that in future WSC meetings take place before MSF meetings so that MSF Trustees be aware of all issues and decisions taken.

DAY 2 – Thursday, 23rd August 2007

2. Testing

Testing with International Helpers Heloise Jackson, Asmaniah Fraval and Judy Gibbs.

- For RM who had asked to test whether to remain as Chairperson or not in view of her ill health – negative
- With IH – positive to continue for a second term

3. Interview of candidates

Valentin Willecke, Reinbrand Wisman, and Osanna present.

- Stephan Solat
- Muchtar Martins
- Ridwan Blond

DAY 3 – Friday, 24th August 2007

4. Testing

Testing with International Helpers Heloise Jackson, Asmaniah Fraval and Judy Gibbs, Lora Bilger, and OV:

- Roles of MSF and WSA/WSC
- Testing whether the number of trustees should be increased at this time: no.
- Testing one by one our role as trustee and how we can support each other.

5. Interview of candidate

Interview of Stephen Gonzales

6. National Representatives

Canada: Agency Agreement made with Canada; donations to MSF now tax free (the Canadian government recognizes that MSF can be trusted as a charity).

Other Nat Reps not responding to Simone's emails.

France: Dahlan & Faustine Le Roy would like to resign. They had earlier proposed to ask a lawyer to find out how MSF could receive bequests from French members. Follow up required: OR will write to them.

OR

7. Accounts

Need for more detailed and more frequent accounts that can be easily understood by all trustees. How much in each fund/account? Where? How much is blocked? How much can be used and for what? It was hoped Stephen Gonzales may assist LVW with this.

LVW

Need to know criteria on funds allocations.

Investments: Valentin Willecke wants us to check if our investments are in line with socially responsible investing. Simone will speak to Howard Smith on the question.

SP

8. Think Tank / Sub-Committees

Suggested to contact candidates who are not selected to assist MSF as consultants. For example, Ridwan Blond for organization/vision, Harvey Rose for fundraising, Stephen Gonzales for accounting etc., and call on other potential Subud experts.

9. Investments

USA Endowment Fund: Howard Smith cannot accept investments lower than \$50,000.

Subud USA chairperson asked Simone to write an article on the Bapak Legacy Fund to be published at the same time as the article on the USA Endowment Fund.

10. International Youth Travel Fund (IYTF)

IH and SP met with Rhyanna Blakeley and Hamilton Manley to

- (a) give MSF some information/report on the benefits derived from the youth travels so far, and
- (b) what their action plan for next year was.

Rhyana and Hamilton need more helper support and committee support. MSF can support them as advisers and also with fund-raising plans. The youth receiving grants need help in spreading their experience and with a plan for fund-raising. Look to Benjamin Garzon and others to start fund-raising initiatives. Youth are spread all over the world and many have no coordinators so communication is challenging. IH will communicate with Rhyana and Hamilton.

IH

It was also suggested to put an age cap depending on what funded youth will do.

11. PT S.WIDJOJO

PTSW's recent announcement indicates that the sale is going on and each share valued at \$2.80.

DAY 4 – Saturday, 25th August 2007

12. Yayasan Subud

Meeting with Pak Haryono; OV present.

Amaliya Lerrigo has written a report but it has not yet been translated into English. To be sent to MSF trustees as soon as available. IH to follow.

IH

Update on compound:

- Successful registering of Yayasan Subud, including Chairperson of MSF as one of the patrons together with Pak Haryono, Ibu Rahayu and Ibu Yati
- No progress made on certification of lands; a large portion of the compound not yet certificated
- To obtain lower rate, land taxes on the 4 ha were paid by YMS
- The Cita Buana school has moved to a new location
- The draft Masterplan of Malcolm Wildsmith was rejected by Ibu Rahayu and Ibu Yati; Pak Gunawan has discussed with YMS an alternative Masterplan but no information available. Pak Haryono said that Yayasan Subud would calculate budget required and suggest more concrete plans
- Josephine's plan/suggestions not yet discussed by the Yayasan Subud board. Pak Haryono thinks that the UNESCO charter is not applicable for Wisma Subud

Pak Haryono agreed to a meeting with all stakeholders: Yayasan Subud, residents, Subud Indonesia, WSA, MSF, YMS. Before all parties can be available, a meeting with residents and MSF trustees in Indonesia suggested.

MSF requested that Yayasan Subud's Articles of Association, Annual Report and Accounts be given to trustees. IH will do follow up.

IH

13. Subud Houses in Africa

Meeting with Lateef Dada-Bashua:

The No. 1 priority is to provide latihan premises for members as presently members mostly meet in members' houses all over Africa. The feeling in groups would be very different if they had a place to meet and do latihan.

Interim solution agreed by all present: renting premises. The question of getting members to a center arose. Can MSF help with transport in any way?

Lateef explained that the general attitude is that Subud is the new colonizer and members behave like slaves: just want money while we should insist on participation. Change of attitude on both sides needed.

The RDC National Committee complains that they are not informed of what SD RDC is doing and how much money it gets. (An action plan for RDC was subsequently discussed and agreed during a WSC meeting attended by MSF Trustees).

14. Lebanon

SP met with the group from Lebanon along with other members of the council; they will apply for a grant for latihan space where enterprise could start. Valentin Willecke will work with the group to help them prepare a grant application.

Purnama (in Japan) was indicated as a possible link with Lebanon as Purnama aims to support small enterprises. OR will write to Saodah regarding Purnama and possible link with Lebanon.

OR

DAY 5 – Wednesday, 29th August 2007 (MM joins meetings)

15. Miscellaneous

Administration:

- Difficulties encountered: no answer from present administrator to emails from Julia, SP and OR. If replacement required, the following names were suggested: Lillian Shulman (U.S.A.) or Luqman Patella (Portugal).
- Need to establish network with Zone chairs and National chairs
- Need of coordinating teams/sub-committees eg. Annuity/investment
- Need for increased communications among Trustees: OR will check with Virginia (SDIA) how to arrange conference calls.

Admin

OR

National Representatives:

- National Representatives:
 - Steven Gonzales for the U.K. (has agreed) - need to review the question of getting charitable status for MSF in the UK: Peter Filipelli had investigated and found that there would need to be an MSF board made up of UK members and located in the UK.
 - Saodah Kimiko Hayashi for Japan (has agreed) - saodah@bachflower.gr.jp;
 - Taufik Waage suggested for Norway (but Mariamah Crona subsequently

- appointed following suggestion by Norway National Chairman), and
- Sarine S. Kaur for Malaysia: to be contacted by IH - sarinek@gmail.com.
- Need for more involvement on the part of National Representatives.

Communications:

- All agree to have uniform image for website, brochure, newsletter, powerpoint presentation, name cards
 1. Newsletter: Simone will help write some articles SP
 2. Powerpoint presentation: Hadrian Fraval's presentation has been revised by Rusdi. Suggested to wait for Luqman's photos for the website and additional input from trustees as to content. Then look to be put in line with website lay-out. Once ready, presentation to be distributed to Zone reps, National chairs, MSF Nat Reps etc. RB
Admin
 3. Website: will need better description of projects
 4. Website: Luqman's draft tentatively accepted by Trustees present
 5. Reporting to donors: improved reporting necessary (through personal emails, newsletters etc.)
 6. Improved communication/cooperation with other Subud organizations needed. Team work felt to be essential.

Links with other Subud organizations / areas:

- Youth: Ibu Ismana
- SICA: Simone
- SES: (?)
- SDIA: Olvia
- SIHA: Rusdi
- Africa: Muchtar
- Asia: Ibu Ismana
- South America: Rusdi
- North America: Simone
- Europe: Leonard

Indonesia:

- Ask Rohana for copy of agreement between MSF and YS IH
- Ask Rohana for copy of YS's Articles of Association IH
- YMS, YS and Rungan Sari to be thoroughly discussed during next MSF meeting. Need to be more pro-active on these issues since MSF is responsible
- YMS: consider replacing Wayne on the board of YMS. Was it not agreed that MSF should have two representatives on YSM's Board? Ask Garrett for minutes of Spokane Congress regarding the link between YMS and MSF (unless can be found in other documents) IH
- MSF to call a meeting between YS and residents (as agreed to during WSC meeting)

WSC Fundraising Meeting

- Planned meeting to take place in Hamburg in November - MM willing to represent MSF.

16. Draft Long Term Plan

Need for MSF to have a clear Mid and Long Term Plan was strongly supported by all Trustees present.

- Creation of Sub-committees: call on experts and Subud retirees through Subud World News online and other Subud media:
 1. Strategic Planning
 2. Communications: acknowledging that the Muhammad Subuh Foundation is little known in the Subud brotherhood at large, urgent need for improved website, brochure, Powerpoint, name cards etc.
 3. Legal: Expert advice on bequests in countries with large aging Subud communities
 4. Fundraising / Investments: Planned Giving, Financial Services etc.
 5. Property Development
 6. Management of assets

Some names suggested: Raymond Hensen, Lienhart Berger, Simon Guerrand, Sergio Moreno, Luqman McKingley, Lailani Moody, Stephen Gonzales, Ridwan Blond, Harvey Rose, etc.

- Suggest to re-launch Daniel Cheiftez's idea of cooperation between entrepreneurs in developed and developing countries

17. Next meeting

Date and Place of next MSF meeting to be agreed upon by Trustees. Either later this year or in March 2008 at the time of Ibu Rahayu's 80th birthday celebrations as a number of International Helpers and OV will be coming to Indonesia for the occasion.